



THE HARBOR – EXECUTIVE STEERING COMMITTEE

Juvenile Assessment Center Minutes

October 30, 2024 – 1:00 PM

The Harbor

861 N. Pecos Rd. Las Vegas, NV 89101

Minutes taken by Shannon Freire

Present in Person

Department of Health and Human Services, Outpatient Administrator

Ellen Richardson-Adams, Outpatient Administrator – *Chair*

Clark County Department of Family Services

Wonswayla Mackey, Deputy Director – *Board Member*

Roshonda Tillman, Manager

Clark County Department of Juvenile Justice Services

John Munoz, Director – *Board Member*

Jessica Sasso, The Harbor, Manager

Shannon Freire, Executive Assistant

Clark County District Attorney's Office

Brigid Duffy, Deputy Juvenile District Attorney – *Board Member*

Tyler Smith, Civil District Attorney

Clark County Law Enforcement

Captain Mario Perez, North Las Vegas Police Department - *Board Member*

Acting Captain Benson Harper, Henderson Police Department – *Board Member*

City of Las Vegas

Dr. Tammy Malich, Director of Youth Development and Social Initiatives – *Board Member*

Sean Tory

Eagle Quest

Samantha Day, Harbor Henderson Manager

Dave Doyle, Director of Operations – *Board Member and Co-Chair*

Present by Phone

Amet Landry – Parent Representative – *Board Member*

Chad Gregorius, Clark County School District Licensed Staff – *Board Member*

I. Call to Order at 1:04pm

Meeting called to order, there was a quorum.

II. Public Comments

None at this time.

III. Approval of October 30, 2024, Agenda

The October 30, 2024, agenda was approved.

IV. Approval of July 24, 2024, Minutes

The July 24, 2024, minutes were approved.

V. Update on Hiring and Retention – Jessica Sasso

This time last year, we were facing a significant staffing shortage. Today, we have only 2 vacancies though both have staff in the background process and should be hired within 60 days. Ms. Sasso thanked everyone for their support and communication. Being fully staffed, will enable her to concentrate on fostering a positive culture and focus on the core operations of the Harbor.

VI. Presentation of the Harbor Quarterly Report – Jessica Sasso

Last year, we introduced four committees to evaluate the quality and fidelity of our services. These committees included both direct line staff and management.

1. The **Service Review Committee** focuses on auditing cases using a documentation quality tool. This helps us assess the case management work being done for each family, including safety plans, while ensuring quality assurance and proper follow-up with families.
2. The **File Review Committee** concentrate on auditing case closure timelines. Since our services typically last 60 days, the goal is to provide immediate and effective assistance. This committee also reviews citation case closures. Probation intake is monitoring citations sent to the Harbor, ensuring successful outcomes where youth do not have to appear in court and stay out of the Juvenile Justice system.
3. The **Training and Supports Committee** is enhancing the recently developed staff manual to include supervisory tools that help leaders better support their teams. This committee also records training sessions throughout the year and uploads them to the SharePoint site to ensure consistency across all Harbor locations, particularly since staff are not County employees.
4. The **Provider Committee** will continue updating SharePoint with current, vetted providers and ensuring these providers are responsive, timely, and appropriate. Providers can also contribute to SharePoint by adding service plans or case notes. With increased communication among outside partners and law enforcement, it's essential to maintain consistent messaging. This committee helps manage all presentations and outreach efforts.

This year, we've placed a stronger emphasis on media and community relations, leading to the creation of a new division to oversee these efforts. We hired a manager to engage and educate the community about the Harbor's resources, strengthen partnerships, manage social media, attend recruitment events, and raise overall awareness about the Harbor's capabilities. So far this year, we've completed 80 outreach events—30 more than last year—and this number is expected to grow in the coming months. Increased communication with law enforcement has also led to 10 more families receiving services compared to last year.

One key achievement was the development of a SharePoint site that consolidates all staff resources into one central location. This site includes calendars to assist with timely family services, as well as training tools and manuals for staff, partners, and administration. Additionally, we completed a redesign of the Harbor website, alongside several other initiatives.

VII. Informational Items

- a. Announcements: The next meeting date is January 29, 2025, at 1:00 pm at The Harbor Mojave.
- b. Identify Emerging Issues to be addressed by the Committee at future meetings.
- c. Other information that may be of interest to the committee
 1. Sunrise project is no longer a discussion item as ARPA funding is not available.
 2. Jill Marano shared that she is transitioning from Director of Family Services to a new County office, tentatively named the Office of Clinical Services. This office will provide more than just clinical services and behavioral health plans—it will also focus on intervention and early intervention services. Harbor locations and the Truancy Prevention Outreach Program (TPOP) will be moving under this new office. Additional programs, including the Differential Response Program, healthcare services from Juvenile Justice Services, Family Services and Social Services, and the Behavioral Health Cares Team from Social Services, will also be incorporated.

This new office aims to align all behavioral and mental health services under one entity to streamline operations and, ultimately, position itself as an outpatient or mental health provider. We are collaborating closely with other County departments to develop the office's mission, vision, and partnerships with the community to ensure its success. During this transition, all programs will continue to operate as normal, though improvements will be made along the way. It's important to note that this is not an expansion of services; for now, our focus remains on youth, with the exception of the adult Cares Team from Social Services.
 3. Sean Tory shared that the Young Men's Conference was a tremendous success, with 317 attendees, including youth from SMYC. The MBK LE Task Force has set new goals for this year, focusing on providing mentorship to youth on probation. Thank you to everyone for your continued support and for referring youth to participate in this impactful event.
 4. A press release was issued for the CCSD ribbon-cutting ceremony at the new Acceleration Academy located at Morris Sunset High School. This choice school offers evening hours to better serve students' needs. The reintegration strategy requires that referrals to the academy come from SMYC, the State, or youth transitioning out of alternative schools. Jessica has been collaborating closely with the principal to ensure youth are supported both during their time at the academy and as they continue forward.
 5. Group discussed the Healing Center that recently opened in Boulder City. This is the only residential treatment center in Southern Nevada for child victims of sex trafficking and is dedicated to moving young people from victim to survivor. Please contact the center for a tour!

VIII. Public Comments – Chair Ellen Richardson-Adams thanked everyone for attending today's meeting and for making quorum.

IX. Adjournment – 1:46 pm